



## | SURVEILLENS™ POLICY AND TRAINING MANAGEMENT (PTM)



Ensuring that employees understand key policies and undertake training is critical to any organization not only as a fundamental business best practice but also as an effective compliance measure.

The challenge is to ensure that policies and processes are communicated effectively, employees are engaged with them and the organization is able to monitor employee interaction with the program at any given point in time.

An organization should automate the policy and training management life cycle ensuring that all appropriate employees and third parties receive, confirm and acknowledge their understanding of the organization's policies and training, and agree to adhere to those policies and complete training.

Communication of policies, procedures and training throughout the organization should allow for sharing of documents in real-time enabling all employees and third parties to view and process the most current information.

Finally, a solution should present all information in an easy to use interface that is flexible to evolve with the organization's needs.



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